

Hartley-Melvin-Sanborn Registration

Online Registration

Available Monday, July 27 at 8 AM through Friday, July 31 at 4 PM.

We encourage you to register online. This needs to be done on a home computer or at the public library in Hartley or Sanborn.

Free/Reduced Meals application is available online.

All student and family information is updated through JMC Parent Access

High School parents sign online signature form

Make payment online through JMC Parent Access or mail to HMS, PO Box 206, Hartley, IA 51346

Mail in Booster payment (addresses in the newsletter)

On site Registration at the High School

Wednesday, August 5 and Thursday, August 6 12 noon - 7 PM

➔ **Station #1 Check In**

Every family will have a packet of information

➔ **Station #2 School Nurse**

Kindergarten: immunization updates, vision screening, dental screening, lead testing

3rd grade: vision screening

7th grade: Tdap and Meningitis vaccine

9th grade: dental screening

12th grade: Meningitis vaccine

**According to Iowa Code all vaccines are to be completed before the first day of school, Monday, August 24

➔ **Station #3 Paperwork**

All paperwork from your family packet must be filled out before advancing to the next station

➔ **Station #4 Computer Station**

Student and family information is updated through JMC Parent Access. All questions need to be answered for each student in the family. High School parents sign online signature form

➔ **Station #5 Payment Station**

TextBook fee, lunch money, milk money (grades TK - 1), instrument rent, student activity ticket, activity punch card, Free/Reduced applications, past due fees (see newsletter for fee amount changes)

➔ **Station #6 Booster Dues**

Music boosters for families of students Grades 6-12 involved in music

Athletic boosters for families of students Grades 7-12 involved in sports

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1)Go to <https://hms.onlinejmc.com/>

2)Choose Parents

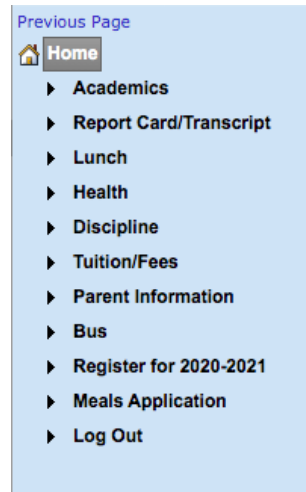


3)Enter your Username (last name)
and Password

If you don't remember your password you can
now check the Change Password box and
enter a new one.

The image shows a login form for the JMC system. It includes a "School Year" dropdown menu set to "2020-2021", a "Username:" field with a yellow highlight, a "Password:" field, and a "Change password" checkbox. At the bottom, there is a "Language:" dropdown menu set to "English" and a "Login" button. Links for "Forgot your password?" and "Forgot your username?" are also present.

4)Choose Register for 2020-2021



5)Custom Fields - fill out for
each student.

Tuition/Fees - Balances
have been

adjusted for F/R.

If you apply for F/R you still
need to pay the fee shown.

Your check will be held until
you are approved for F/R.

Welcome to the 2020-2021 Registration Dashboard!

Below are items to be done before the start of the school year.

[Custom Fields](#)

Next to each link is your balance for that account. Follow the link(s) to see more detail.

[Lunch](#) (Balance: \$0.00)

[Tuition/Fees](#) (Balance: \$0.00)

The below link will lead you to informational documents that you can download.

[Downloadable Links](#)